AUTOMATED LITIGATION SUPPORT FOR SECRETARIES AND PARALEGALS
June 5-7, 2001
Columbia, South Carolina

AGENDA

ALL SESSIONS WILL BE HELD IN A032 UNLESS OTHERWISE NOTED.

TUESDAY, JUNE 5, 2001

8:00 - 8:30 a.m.	**REGISTRATION**
8:30 - 9:00 a.m.	**WELCOME AND ADMINISTRATIVE REMARKS**
9:00 - 9:20 a.m.	**COMPUTER LITIGATION TODAY AND TOMORROW**
9:20 - 10:00 a.m.	**PRETRIAL SOFTWARE DEMONSTRATION**
10:00 - 10:20 a.m.	**BREAK**
10:20 - 11:30 a.m.	**COURTROOM DEMONSTRATION (Courtroom 106)**
11:30 - 12:30 p.m.	**WHAT YOU NEED TO KNOW ABOUT INTERNET AND INTRANET RESEARCH**
12:30 - 1:30 p.m.	**LUNCH**
1:30 - 3:00 p.m.	**WHAT YOU NEED TO KNOW ABOUT COREL SUITE**
3:00 - 3:30 p.m.	**BREAK**
3:30 - 5:00 p.m.	**WHAT YOU NEED TO KNOW ABOUT DATABASES**
5:00 p.m.	**RECESS**
5:30 - 6:30 p.m.	**RECEPTION**

WEDNESDAY, JUNE 6, 2001

8:30 - 10:00 a.m.	**WHAT YOU NEED TO KNOW ABOUT TRIAL SOFTWARE**
11:00 - 11:10 a.m.	**INTRODUCTION TO THE WORKSHOPS**
11:10 - 12:40 p.m.	**WORKSHOP SESSION #1 (See handout for instructors**

and locations.)

12:40 - 1:45 p.m.   **LUNCH**

1:45 - 3:15 p.m.   **WORKSHOP SESSION #2 (See handout for instructors and locations.)**

3:15 - 3:30 p.m.   **BREAK**

3:30 - 5:00 p.m.   **WORKSHOP SESSION #3 (See handout for instructors and locations.)**

5:00 p.m.   **RECESS**

THURSDAY, JUNE 7, 2001

8:30 - 8:40 a.m.   **MORNING INTRODUCTION**

8:40 - 10:10 a.m.   **WORKSHOP SESSION #4 (See handout for instructors and locations.)**

10:10 - 10:30 a.m.   **BREAK**

10:30 - 10:35 a.m.   **INTRODUCTION TO THE TEAM WORKSHOP AND COMPETITION**

10:35 - 12:30 p.m.   **TEAM WORKSHOP SESSION (Courtrooms and Computer Lab)**

12:30 - 2:00 p.m.   **LUNCH**

2:00 - 4:00 p.m.   **SHOW AND TELL: TEAM COMPETITION (Courtroom 106)**

4:00 p.m.   **EVALUATIONS AND ADJOURNMENT**

WORKSHOPS
June 6 - 7, 2001

WORKSHOP TIME/DATE	COURTROOM 104 INSTRUCTORS	COURTROOM 106 INSTRUCTORS	COURTROOM 108 INSTRUCTORS	COMPUTER LAB INSTRUCTORS
Workshop #1 **June 6, 2001** **11:10 - 12:40 p.m.**	**USE OF COURTROOM EQUIPMENT**	**SANCTION I**	**TRANSCRIPT PRESENTATION MANAGER**	**MICROSOFT ACCESS FOR BEGINNERS**
Workshop #2 **June 6, 2001** **1:45 - 3:15 p.m.**	**USE OF COURTROOM EQUIPMENT**	**SANCTION I**	**TRANSCRIPT PRESENTATION MANAGER**	**COREL PRESENTATION**
Workshop #3 **June 6, 2001** **3:30 - 5:00 p.m.**	**USE OF COURTROOM EQUIPMENT**	**SANCTION II**	**TRANSCRIPT PRESENTATION MANAGER**	**MICROSOFT ACCESS FOR BEGINNERS**
Workshop #4 **June 7, 2001** **8:40 - 10:10 a.m.**	**USE OF COURTROOM EQUIPMENT**	**SANCTION II**	**TRANSCRIPT PRESENTATION MANAGER**	**COREL PRESENTATION**